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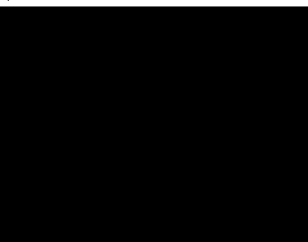
8 October 1951

MEMORANDUM FOR THE RECORD

SUBJECT: Meeting Held in the Office of the AD/RR, 5 October 1951

PRESENT WERE:

Mr. Millikan  
Mr. Andrews  
Mr. Reber



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1. The discussion dealt with various mutual problems of ORR and OCD.

OCD Personnel

2. Following some discussion of the necessity for OCD to have additional personnel in order to keep up with the flow of material and furnish the services required by other offices, it was agreed that Mr. Reber would call a meeting of the Assistant Directors of OCD, ORR, SI, CI, Management, and Personnel for the purpose of thrashing out once and for all the question of additional assistance, particularly clerical, for OCD and establishing a high priority for that Office in obtaining clerks.

SO Intelligence Documents

3. The problem of maintaining in the Library copies of intelligence documents procured by SO, which are now being returned to SO after a short loan period, was discussed at some length. It was decided that OCD and OIC would investigate this situation and take steps to correct it.

Central Biographic Register

4. [REDACTED] reported that his investigation of biographic registers throughout the Government in Washington indicated that there were substantial reasons for not setting up a central register. Some discussion was held on ORR's "Project Biog" and the question of having the Biographic Register of OCD undertake a kind of "Who's Who" of Soviet men of industry and economics. It was decided that ORR would draw up a biographic prospectus, which it would submit to OIC with examples of uses to which the material to be contained in this register would be put. OIC would then recommend the best method for handling this project on the basis of its investigation.

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Support for the Library of Congress

25X1A9a 5. [REDACTED] reported that the Librarian of Congress had sent a letter to CIA saying that the Library was prepared to undertake an expanded program for cataloging Slavic language literature, [REDACTED]

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Functions of FDD

6. The proper function of FDD and the question of translation versus cataloging and indexing was discussed at some length. OIC is now making a survey of FDD's activities, but this survey has not progressed far enough to permit the drawing of any conclusions. OIC will continue its survey.

Summary Reports in the Library

25X1A9a 7. [REDACTED] reported his difficulty in getting finished evaluated intelligence studies and general summaries of economic situations from the Library. After considerable discussion on this topic it was agreed that [REDACTED] would look into the matter and discover whether it were possible to set up either a manual file of reports of a general nature or work out some method of using the present intellofax cards to achieve the results desired without having to pull 500,000 different cards.

8. The meeting then adjourned and the conferees inspected the Library's most recent acquisition, a microfilm viewer.

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[REDACTED]  
Secretary, Ex Officio,  
By Appointment for this Time Only